

The Newsletter of the Houston Municipal Employees Pension System

Volume 29, Summer 2006





Ray Kennedy Vice Chairman

Fred Holmes Chairman





Roderick J. Newman Secretary

Sophia Chana **Elected Trustee** 





Sherry Mose Elected Trustee

Lee Pipes Elected Trustee



**Gilbert Garcia** 

**Controller Appointee** 

Barbara Chelette Appointed Trustee



Alfred Jackson **Council Appointee** 







Craig T. Mason Mayoral Appointee

David L. Long **Executive Director** 

# LETTER FROM THE CHAIRMAN

Dear Plan Participants,

The long, hot days of summer are upon us again and I trust you are doing your best to stay cool. The HMEPS staff has been working on a number of items which I would like to briefly highlight here:

• Elections for the Board of Trustees - The 2006 Trustee elections are currently on schedule with employee positions #5 and #6 and retiree position #8 up for election. Ballots will be mailed to all eligible participants the week of July 31, 2006.

• A quick update on HMEPS investments – For calendar year 2005, the Fund's investment return was 13.63%. For the first six months of fiscal year 2006 ending December 31, 2005 the Fund's investment return was 9.52%.

• In this newsletter you will find an article titled, "Considering Returning to Work After *Retirement?*" This is a subject that is only going to be discussed more as the years go by as many people in retirement ponder going back to work, whether because of need or desire. The article provides an overview of the rules regarding reemployment and the responsibilities of returning employees to inform HMEPS of their reemployment.

Also in this newsletter is an article about HMEPS investments titled "Understanding HMEPS' Investments – What is Asset Allocation?". This article is a basic introduction to one of the cornerstones of investing, asset allocation. If you have no idea what asset allocation is or perhaps need a primer, this article is for you. HMEPS will continue to offer articles and information so that you can better understand your pension plan.

Sincerely,

Ined Holmes

Fred Holmes Chairman

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## **HMEPS News & Information**

## 2006 Board of Trustees Election

The Houston Municipal Employees Pension System 2006 Trustee Election is right around the corner. The Election will be administered



by the independent administrator, Mir•Fox & Rodriguez, P.C. HMEPS members (eligible active employees) will have the opportunity to elect two (2) employee trustees and HMEPS retirees will have the opportunity to elect one (1) retiree trustee to the HMEPS Board of Trustees.

- Ballots will be mailed to eligible participants the week of July 31, 2006.
- The voting deadline is Friday, August 22, 2006.

## Update on HMEPS' Field Visits

Since March, the HMEPS Benefits Division and Communications staff have visited several city departments. To date, we have met with more than 320 individuals, answering questions, explaining benefits and getting to know participants.

These visits provide effective communication and an understanding of pension information to our participants.

Carole Snyder, HMEPS' Benefits Manager, says, "The meetings are purposefully informal, which puts participants at ease and allows for greater discussion. Our goal is to have participants leave the meetings with all of their questions answered."



At a recent field visit at the Legal Department, staff members (from left to right) Carolyn Chaney, Paula Slaughter-Harris, and Diana Knighten discussed benefits with Carole Snyder, HMEPS' Benefit Manager, and Angie Calenda, HMEPS' Benefits Counselor.

If your department would like to schedule a field visit, please call the HMEPS office at (713) 595-0100 and ask to speak with Terri Murray.

## Need a Form? Download HMEPS' Forms Online (No computer? Your local library has them!)



If you are in need of the latest pension

forms, visit the Forms Center at www.hmeps.org. The Forms Center contains many of the forms (and several informational overviews) you need as an HMEPS participant. Currently, you can find the following forms online:

- Change of Address Form (for Retirees only) To be submitted when you are in the process of moving to, or already have moved to, a new address (or one different from the current address HMEPS has on record).
- Declaration of Marital Status To be submitted to show your marital status.
- Electronic Funds Transfer Direct Deposit Enrollment Application (Direct Deposit) – To be submitted by retirees and other annuitants who wish to have their benefit payments deposited directly into a personal bank account.
- Overview of Rollover or Transfer of Funds to HMEPS Provides information for HMEPS members regarding HMEPS' acceptance of rollovers or trustee-to-trustee transfers of funds as payment for HMEPS credited service.
- Election to Change Group Participation To be submitted by HMEPS members who wish to change participation from Group B to Group A for future service only.
- DROP Request To be submitted by HMEPS members who wish to participate in the Deferred Retirement Option Plan (DROP).

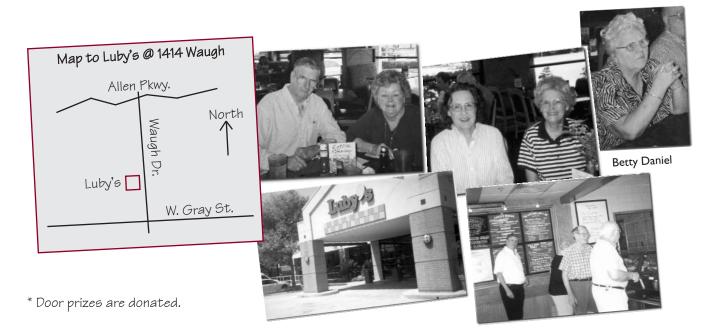
# HMEPS Retirees, You Are Invited to Join the Lunch Bunch for Monthly Luncheons!

- **Who:** All HMEPS retirees and spouses are welcome. HMEPS staff will be there to answer pensionrelated questions.
- What: Lunch with fellow retirees.
- **Why:** For fun, to swap stories, or just a good excuse to get out! Door prizes will be handed out!\*
- **Where:** The Luby's Cafeteria at 1414 Waugh Drive (phone: 713-528-0880, see map below).
- **When:** 11:00 A.M. on the first Saturday of every month (the next scheduled luncheon is July 1).



Come join the fun! All HMEPS retirees are welcome to join the Lunch Bunch — a group of fellow HMEPS retirees who meet for lunch once a month. HMEPS staff also attend to answer questions and keep retirees up to date on pension issues. The group meets at the Luby's restaurant on Waugh Drive at 11:00 A.M. on the first Saturday of every month. The next scheduled date is July 1, 2006.

Betty Daniel, whom HMEPS would like to thank for organizing the luncheons, can be contacted at (713) 697-3818 for more information on joining in on the fun. Thanks again, Betty!



# **Considering Returning To Work After Retirement?**

If you are considering returning to work after retirement, it is important that you know how your return to work may affect your retirement benefit. The following applies if you have retired with a normal (or deferred) retirement benefit. Additional rules apply if you have retired with a disability retirement benefit; contact HMEPS if you were retired for a disability and have questions about working.

#### **Employment by Another Employer**

If you retire with a normal (or deferred) retirement benefit, your benefit is not affected if you work for an employer other than the City or HMEPS.

#### **Reemployment by the City of Houston or HMEPS**

If you retire with a normal (or deferred) retirement benefit and you are subsequently reemployed in a covered position by the City or HMEPS, your retirement pension ceases the



day preceding the date you are reemployed. <u>It is your responsibil-</u> ity to contact HMEPS prior to your reemployment in a covered position. "Reemployment in a covered position" means you are eligible to be a member of HMEPS.

If you are reemployed in a covered position, you will accrue credited service during your period of reemployment, subject to the maximum benefit limit (currently 90% of your average monthly salary).

#### **Suspension of Pension upon Reemployment**

Notwithstanding anything to the contrary, if you are receiving a retirement or disability pension and are subsequently reemployed by the City or HMEPS, your retirement or disability pension cease the day preceding the date you are reemployed. Payment of your pension is suspended during the period of reemployment, and will not recommence until the month following the month in which you subsequently terminate service, subject to your eligibility and timely application for retirement for the subsequent period of reemployment. If you receive any retirement or disability pension during the period of reemployment (disallowed pension), beginning with the month in which you are reemployed, you are required to return all of the disallowed pension payments you receive to HMEPS within thirty (30) calendar days of receipt or such amount shall be subject to claims of HMEPS, and/or the Board will offset the disallowed pension not returned, plus interest on the disallowed pension at the rate

of eight and a half percent (8.5%) a year, not compounded, from the date you received the disallowed pension to the date of the offset on the disallowed pension. The offset may be against the payment of any future pension or benefit payment(s), and/or against any DROP balance. If you are a deferred participant, these same provisions also shall apply to any deferred pension that would otherwise become payable to you during your period of reemployment with the City or HMEPS.

#### Calculation of Benefit upon Subsequent Retirement

Effective January 1, 2005, if you are a deferred participant and you are subsequently reemployed by the City or HMEPS before reaching the age that you would be eligible to receive your deferred pension, or if you are receiving a retirement pension and you are subsequently reemployed by the City or HMEPS, the following provisions shall govern the computation of the pension you will receive upon your subsequent retirement:

- (i) The portion of your pension attributable to your period of credited service accrued prior to reemployment will be calculated on the basis of the schedule of benefits for retiring members that was in effect at the time of your previous termination of employment.
- (ii) The portion of your pension attributable to your period of credited service accrued after your reemployment will be calculated on the basis of the schedule of benefits for retiring members that is in effect at the time of your subsequent retirement.

Notwithstanding anything to the contrary, there shall be no retroactive payment of any benefits or other amounts to any member, retiree, deferred participant, beneficiary, eligible survivor, estate, or other person or entity.

Nothing contained herein shall be construed to convey any right or benefit not otherwise provided by the Statute, as amended.

Please call HMEPS at (713) 595-0100 if you have any questions about returning to work after retirement.

# Understanding HMEPS' Investments – What Is Asset Allocation?

Part of a series designed to help our participants better understand the basics of HMEPS' investments. This article's goal is to help you understand asset allocation and the "HMEPS Investments" table provided in every newsletter.



HMEPS, like most large pension funds, has investment objectives which are used in the management of the fund to increase assets that are used to pay benefits. The Board of Trustees directs the investment of the fund's money in different areas that they believe will provide attractive risk-adjusted returns. The "allocation" of money into these different areas, or assets, is called asset allocation. HMEPS Investment Manager, Doug Wynkoop,

describes asset allocation as "a formula of how a portfolio is invested among the various available asset classes."

Asset allocation is done by everyone from large pension funds to individual investors; the difference is the amount of money that is allocated and where that money is allocated. The various asset classes used by HMEPS include domestic equity, international equity, fixed income, real assets, alternative investments, and cash. Definitions for each are below.

In each issue of the *Pension Press*, the most recently available market values of each asset class that HMEPS has invested in can be found in the investment table. These asset classes, along with the City of Houston Pension Obligation Note \$300 million, make up the total fund value. Note that the market value figures take time to report, and are therefore usually reported several months after the end of the reporting period.

### **Definitions of Asset Classes**

**Domestic Equity** - stock shares that represent ownership in US companies. Examples include Microsoft and AT&T.

International Equity - stock issued by companies that are based outside the US. Examples include Toyota and Ikea.

**<u>Fixed Income</u>** - assets that pay a fixed dollar amount, such as bonds.

<u>**Real Assets</u>** - identifiable assets, such as land, buildings, and commodities. HMEPS invests in both domestic and international real estate, as well as commodities such as timber and oil.</u>

Alternative Investments - investments that do not trade publicly on an organized exchange. Examples include (but are not limited to) partnership funds that focus on private equity, venture capital, buyout or hedge funds.

<u>Cash Equivalents</u> - fixed income securities having a maturity of less than one year from the date of purchase. Examples include: treasury bills, repurchase agreements, certificates of deposit, demand notes, commercial paper and bank-pooled trust funds.

**Total Fund** - the total value of the fund when all asset classes, including the City of Houston Pension Obligation — Note, are added together.

	HMEPS Investments					
Market Values, as of 12/31/05						
	Domestic Equity	\$	466,416,571			
 $\rightarrow$	International Equity		364,823,337			
	Fixed Income		267,372,176			
 $\rightarrow$	Real Assets		254,241,167			
	Alternative Investments		254,989,987			
	Cash Equivalents		13,879,742			
	City of Houston Pension Obligation Note		323,432,428			
	Total Fund	\$	1,945,155,408			

- For calendar year 2005, the Fund's investment return was 13.63%.
- For the the first six months of fiscal year 2006 ending December 31, 2005, the Fund's investment return was 9.52%.

# Normal and Deferred Retirements – February to May 2006

#### **Affirmative Action**

Edwards, George Gardner, Linda

#### **Aviation**

Aleman, Eugenia Brooks, Donald Bucalo, Sam\* Burnett, Bobbie Burton, Karen Capuano, Joseph Carlo, Telesforo Ceppi, Kristing Dugas, Thomas\* Godkin, Nickie Gokool, Fitzroy Jaynes, Robert Jordan, Stephen\* Kaminski, Ricki Newton, Richard Ping, Seang Robinson, Myrna Thomas, Temmy Tran, Lien Williams, James Wilks, James

#### **Building Services**

Daugherty, M.E. Kelly, John Kimble, Walter Reesby, William

#### **City Council**

Clayton, Yvonne Galloway, Carol

## **Controller's Office**

Garcia, Roel\* Shelton, Melvin

#### Convention & Entertainment

Kerr, Dolores\* Martinez, Wilford

#### Finance & Administration

Broadway, Lucy Faulkner, Ralph Petry, Alberta Trimmer, Veronica

Smith, Mae

## Fire

Davis, Ronald Greenwood, Gerald Smetana, Charles Speed, Steven\* Spraggins, Robert

#### Health

Artegaa, Maria Bowie, Rosalind Campos, Jose Canales, Roaelio Chatman, Mildred Coleman, Finita Dabney, George\* Duncan, Debra\* Dwivedi, Bharat Fleeks, Mindy Harris, Brenda Hernandez, Rafael Ho. Tipanee\* Jefferson, Rendy Jerez, Crisogono Jones, Ida Kurian, Aleyamma\* Laborde, Cathy\* Landry, Joyce Mak, Theresa Nabers, Cornelius Packwood, Gary Ruiz, Maria Sanjari, Jalileh Tan, Don Tannis, Robert Vasquez, Amelia\* Vaughn, Doris

#### Housing

Crabtree, Brian Woody, Oran

### Houston Municipal Employees Pension System Kina. Maraaret "Peaay"

#### Human Resources

Ky, Quyen\*

#### Information Technology

Washington, Ethel West, Jo

#### Legal

Jenkins, Ella Lord, Clark

#### Library

Clebourn, Kenneth Dibble, Darlene Howard, William Pillado, Elvia Thomas, Misa Whitaker, Debra\*

#### **Mayor's Office**

Holley, Bette\*

#### **Municipal Courts**

Barnett, Jacquelyn\* Mitchell, Barbara Moore, Tawanna Morris, Donna Ogando, Lynda\*

#### Parks & Recreation

Boyd-Baker, Johnette\* Collins, Carolyn Dooley, Michael Fisher, Lydia\* Hawkins, Billy\* Martinez, Hipolito\* Mason, Douglas Mott, Malvin Olvera, Emilio\* Ortiz, Jose Steele, Patrick\* Wu, Sonny

#### Planning

Gladwell, Stephen\* Laube, Eric\* Rhyens, Dorothy Rising, Phillip Wong, Huey Ming

#### Police

Baldwin, Robert Burns, Kathy\* Castillo, Leonel Clark, Kenneth Dieringer, Connie\* Dillard, Cathy\* Garcia, Gloria Harper, Rachelle\* Harris, Lisa\* Hills, Yvonne Lincoln, Maureen Mitchell, Michele\* Richardson, Evelyn\* Rodriguez, Frank Rodriguez, Honore Salazar, Constancia Sheffield, Karen\* Smith, Forrest Springer, Donald Tyler, Mary Whitmore, Marguerite Wilson, Marion Wilson, Millard

#### **Public Works**

Austin, Clifton\* Baig, Mirza Bannan, Thomas\* Barnes, Mark\* Beezley, Michael\* Bishop, Raymond\* Branch, Albert\* Braxton, Randolph\* Breedlove, James Broussard, Anthony Bryant, Leon\* Buckman, Stephen Burkhalter, Stanley Campbell, Benjamin\* Canida, Birdie Cannon, John Champ, Eula Chavez, Andres Deverson, Jonas Ehrhardt, Duane\* Garza, Adolph Gatlin, Gary\* Godfrey, Jerry\* Grochoske, Rick\* Hampton, Harold\* Hilton, Harry Holcombe, John\* Huddle, Michael\* Hunt, Darcas\*

Jefferson, Rose Jenkins, Delores Johnson, Reginald Jones, Hosea Jones, Vallie Kenyon, Frances\* Kilgore, John\* Kosmoski, Mark\* Ledezma, Maria\* Lewis, Harold Lyons, Loretta Manuel, Warren Marks, Glenn\* Martinez, Antonio Martinez, Feliz\* McCain, Carolyn\* McCray, Curley\* Middleton, Tommy\* Milutin, Donald Nelson, Paul Nguyen, Nho Ozenne, James Pradia, Douglas Pruett, Hal Quarles, Pamela Reed, Wilbert Sampay, Shirley Sanders, Eddie\* Sandoval, Jose Shepherd, Leroy Skinner, Van Smith, Rov Spates, Douglas Swan, James\* Sweitzer, John Tolbert, Chester Villarreal, Joe Watson, Samuel\* Williams, Debra\* Woods, Terry\* Young, Joseph Zarate, Conrado

#### Solid Waste

Bowie, David Laird, Robert\* Lopez, Frank Perez, Luis Ross, Charles Sierra, William

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## In Remembrance

#### Active Employee and Retiree Deaths - February 24 - June 13, 2006

HMEPS received notification of the following participants' deaths. We wish to remember these individuals and their dedication and service to the City of Houston.

Alcorn, Velma Amato, John Barnes, Kenneth Beck, M.A.\*\* Beecher, Leonard Blackmon, Melvin Braswell, Herman Brew, W.N. Brucks, Arthur Byrd, Louise\*\* Campbell, John\*\* Culp, Elizabeth\*\* Dalo, Mary\*\* Daniel, Relda Davis, Willie Digg, Randolph Felix, Lonnie Fleming, Archie Gardenhire, Eloise Gardner, Albert Gips, Alton Gooden, Elbert Gust, Otto Hall, Ernest Hathaway, Thomas\* Hawkins, Willzetter\*\* Hayes, Nancy\*\* Hines, Beverly\*\* Hrivantz, Mary Johnson, Alba Kennedy, Mary Khan, Israr Lagrone, Marjorie\*\* Leon, Meater\*\* Lewis, Walter Malone, Darrell Mathis, Patricia\*\* McColister, Robert McKillan, Merle\*\*

Moshay, Lamerle\*\* Nash, Nathaniel North, Edmond Payton, Arthur\* Peavy, Samuel Reese, John Samuel, Freddie Smith, Smiler Sterns, William Sullivan, Florence\*\* Tabor, K.E. Thrasher, Ralph\*\* Tighe, Frank Toole, Jo Watson, Wyatt Williams, Charles Winkler, Wesley\*\* Wyrick, Louis

\*Active Employee Death \*\*Surviving Spouse

## Pension Payment Schedules -June - December 2006

The following are the dates pension benefit checks will be <u>mailed</u> in the months ahead. The schedule will be strictly adhered to. Keep this schedule handy so you will know when your benefit check will be mailed.

- June 28, 2006
- July 27, 2006
- August 29, 2006
- September 27, 2006
- October 27, 2006
- November 28, 2006
- December 27, 2006

Direct deposits (ACH) will be deposited on the last business day of each month, as follows:

- June 30, 2006
- July 31,2006
- August 31, 2006
- September 29, 2006
- October 31, 2006
- November 30, 2006
- December 29, 2006

If you are interested in direct deposit of your pension benefit checks, please call our office at (713) 595-0100.

## A Note About Direct Deposit

To all participants who are currently receiving Direct Deposit of their pension benefit:

The notice you receive in the mail from HMEPS is the time that a deposit will be made to your bank account – it is not a notice informing you that a deposit has already been made. You should always check with your bank to ensure the deposit has successfully been posted to your account because different banking institutions post their deposits at different times during the day.



The staff of HMEPS would like to wish all of its members a safe and happy summer.

## **Pension Press**

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## **BOARD OF TRUSTEES**

### **ELECTED AND APPOINTED TRUSTEES**

Fred Holmes, *Chairman* Ray Kennedy, *Vice Chairman* Roderick J. Newman, *Secretary* Shiou-Huey "Sophia" Chang Sherry Mose Lee Pipes Barbara Chelette, *Appointed* 

### **CITY APPOINTED TRUSTEES**

Richard Badger Gilbert Garcia Alfred Jackson Craig T. Mason

#### **PENSION PRESS**

David L. Long, Executive Director Peter Koops, Director of Communications Naomi "Amy" Rowley, Executive Assistant

Thanks to the HMEPS staff for their contributions to the ongoing success of the *Pension Press*.

## NEWSLETTER CONTENT

The material contained in this newsletter is intended to provide you with important information about your pension participation. The content cannot be taken as the basis of any contractual rights between HMEPS and its participants. If there is a question of interpretation, retirement laws are the final authority.

#### **HMEPS Contact Information**

HMEPS Address: Houston Municipal Employees Pension System 1111 Bagby Street, Suite 2450 Houston, Texas 77002-2555

#### HMEPS Phone Numbers:

Phone: (713) 595-0100

Toll Free: (800) 858-1450

#### Fax: (713) 650-1961

HMEPS Website: www.hmeps.org